

Useful information for SEEPS 2019 international participants (updated on 5th August, 2019):

1. Venue: Fukushima University, S • L Lecture Building

(Address: 1 Kanayagawa, Fukushima City, Fukushima Pref. 960-1296)

You can see the access to Fukushima University and the campus map on the brochure of Fukushima University <http://english.adb.fukushima-u.ac.jp/Templates/PDF/BROCHURE.pdf> (PDF)(the last page).

- We request that you use public transport (mainly, local train as you can see in the brochure shown above) as much as possible. Please be aware that the public transport is not so often. The convenient trains are, for example, departing from Fukushima Station at 8:12am / 7:35am and arriving at Kanayagawa Station (nearest stop) at 8:22am / 7:45am. The fee of local train from Fukushima Station to Kanayagawa station is 200 yen per one trip. You can walk from Kanayagawa station to Fukushima University for around 10 minutes.
- On the days of the convention, we will also reserve one bus departing from Fukushima Station West Exit bus terminal on 8:20am to Fukushima University (arriving time is around 8:50am). The fee is 300 yen per one trip.
- Limited parking on Fukushima University Campus is available at a fee of ¥500 per day.

3. Convention schedule

27th Sept. (Fri.), 2019: Excursion, departing from and returning to Fukushima Station West Exit bus terminal, to study Iitate village in Fukushima prefecture. The English information on this excursion is on <http://www.seeps.org/meeting/2019/excursion20190725en.pdf>)

28th Sept. (Sat.), 2019:

08:00 ~	Convention registration [in entrance of S building]
09:00 ~11:00	Oral sessions (Common themes) (9 sessions) [in S building, 1-3 floors]
11:00 ~11:45	Poster session [in S building, 1 st floor lobby]
11:30 ~12:30	Lunch [in Fukushima univcoop cafeteria, rest rooms (S13, S24, S33), etc.], Board of directors meeting

12:30~14:30	Oral sessions (Common themes) (9 sessions) [in S building, 1-3 floors]
14:45~16:45	Oral sessions (Organized sessions) (9 sessions) [in S building, 1-3 floors]
17:00~17:45	General Meeting [in room L4 in L building]
19:00~21:00	Banquet [in LT Wedding and Party Emporium]

※ After the general meeting, free reserved buses will be provided from Fukushima University to the Banquet place (<https://wltbq.jp/access.html>).

29th Sept. (Sun.), 2019

8:00~	Convention registration
9:00~11:00	Oral sessions (Common themes) (9 sessions) [in S building, 1-3 floors]
11:15~11:45	Award ceremony [in room L4 in L building]
11:45~12:45	Lunch [in rest rooms (S13, S24, S33), L4, etc.] Board of directors meeting
13:00~15:15	Public symposium (Related to Fukushima issue)
15:30~17:30	Public oral sessions (Organized sessions) (Public symposium related issues) (9 sessions) [in S building, 1-3 floors]

4. Convention participation fees

Convention participation fees are required regardless of the number of days you participate. The fee varies depending on membership. Pre-registration is due by September 2 (Mon.), 2019. For how to register, please refer to “8. Pre-registration / Payment of fees” below. The convention participation fee will not be refunded in principle if cancellation is made after payment. If you are a presenter in oral common themes session, poster session or organized session, please pre-register by 12:00 midday on August 9th 2019.

	Pre-Registration	On the day
General (Members)	3,000 yen	4,000 yen
Students (Members)	1,000 yen	2,000 yen
General (Non-member)	4,000 yen	5,000 yen
Students (Non-member)	2,000 yen	3,000 yen

- ※ Supporting members may register one participant as a general member (pre-registration only).
- ※ Non-member discussants participating in the oral common theme sessions are not required to pay the convention participation fee.
- ※ Non-member discussants participating in the organized sessions are required to pay the convention participation fee

5. Banquet participation fees

Banquet will be held from 19:00 on September 28 (Sat.) 2019 at LT Wedding and Party

Emporium (<https://wltbq.jp/>), an 8-minute walk from the west exit of Fukushima Station. The banquet participation fee differs between students and general members. Pre-registration is accepted by September 2 (Mon.), 2019. For how to register, please refer to “8 Pre-registration / Payment of fees” below. Refunds for banquet participation fee will not be made in principle if cancellations are made after payment.

	Pre-Registration	On the day
General (Members • Non-Members)	2,000 yen	4,000 yen
Students(Members • Non-Members)	1,000 yen	2,000 yen

※ Supporting members may register one participant as a general member.

6. Excursion registration and fee

An excursion to learn about Fukushima Iitate village is planned for September 27 (Fri.), 2019. Advance registration is required and is accepted until September 2 (Mon.), 2019 (or once all seats have been reserved). The excursion participation fee is ¥1,500 for all participants, regardless of membership. Details of the excursion and registration method in English is provided in <http://www.seeps.org/meeting/2019/excursion20190725en.pdf>.

7. Registration for lunch at the convention on the 29th September

Convenience store of the Fukushima University Student Cooperative will be open between 9:30 and 17:00 on September 28 (Sat.) and 9:30 to 14:00 on September 29 (Sun.). On September 28 (Sat.), the cafeteria (called “Reaf”) on the first floor of the Coop is scheduled to be open from 11:00 to 14:00. The cafeteria will close on September 29 (Sun.), the food provided at the Coop store is limited, and there are not many eateries nearby, so you can pre-order lunch box and drink sets for September 29 (Sun.). These will cost ¥1,000 each regardless of membership. Pre-registration is required for lunch boxes and drink sets, and pre-registration is until September 2 (Mon.) 2019. Regarding how to register, please refer to “8. Pre-registration / Payment of fees” below. Refunds after payment will not be made in principle.

8. Pre-registration/Payment of fees

The system for pre-registration and payment of fees of convention participation, banquet participation and Sept. 29 lunch is https://iap-jp.org/seeps/conf/seeps/html/index_e.html. Members of SEEPS, please log in to the system and follow the procedure for pre-registration and payment of fees using the ID and password sent to SEEPS members in around June 2019 from the SEEPS help desk.

The payment deadline for the application for the convention participation fee, banquet fee and September 29 lunch set fee is September 4 (Wed.), 2019. The payment account is written in the e-mail sent after pre-registration (sorry, the e-mail is only in Japanese). If payment is not completed by this date, pre-registration will be canceled and the day fee will apply, and your lunch order will be cancelled. However, for those who have selected overseas as the mailing address in the pre-registration system, payment of the pre-registration fee will be accepted at the reception on the day of the event. Please print the receipt completion notification email that will be delivered after pre-registration, and bring it on the day of the convention.

9. Accommodation

The convention committee does not allocate the accommodation, so please make your own reservations by yourself. See below for accommodation options near Fukushima Station. Another convention is being held in Fukushima on the same dates as the SEEPS 2019, so we recommend you reserve accommodation as soon as possible.

<Fukushima Station East Exit:>

- Hotel Mets Fukushima <https://www.hotelmets.jp/en/fukushima/> (English website)
- Grand Park Hotel Excel Fukushima Ebisu
<https://grandpark-ex.jp/en/fukushima/> (English website)
- Toyoko INN Fukushima Station East Exit 1, Fukushima East Exit 2,
Fukushima Station West Exit <https://www.toyoko-inn.com/eng/> (English website)
- Fukushima Rich Hotel Station East Exit <http://www.rich-hotels.co.jp/fukushima/>
- Hotel Crown Hills Fukushima Station <https://breezbay-group.com/hch-fukushima/>
- Hotel Sankyo Fukushima <https://www.sankyohotel.jp/fukushima/>

<Fukushima Station West Exit:>

- Richmond Hotel Fukushima Station
<https://richmondhotel.jp/en/fukushima/> (English website)
- APA Hotel Fukushima Station
https://www.apahotel.com/?version=en_us (English website)
- The Celecton Fukushima <http://celecton-fk.jp/>
- Hotel Fukushima Green Palace <https://www.fukushimagp.com/>

10. Child care service

Childcare service will be provided during the convention (September 28-29, 2019). The fee is expected to be ¥ 2000 per child per day (¥1000 for student members). Details can be seen in <http://www.seeps.org/meeting/2019/2019nursery.pdf> (sorry, Japanese only). If you would like

to use this service, please send the following e-mail to takahashioffice.uu@gmail.com by 20th August 2019.

- Title of the e-mail: SEEPS 2019 child care service apply
- Contents of the e-mail:
 1. Name of the child care service applicant
(cf. only SEEPS 2019 participants can apply):
 2. Affiliation of the child care service applicant:
 3. Membership of the child care service applicant:
 - A) General or student (either of which)
 - B) Member or non-member (either of which)
 4. Dates and times of expected use (between 8:30 am until 18 pm on Sep 28-29, 2019):
 5. Child care service request (number of children, Child ages) (cf. SEEPS 2019 child care service is for children (more than 2 months old, the ages below elementary school, and their parents will participate in SEEPS 2019):

11. Travel expense support for young researchers:

SEEPS offers a system which provides travel expense support for young researchers who present at academic conferences. The system also applies to young researchers presenting at SEEPS 2019. For details of who is applicable, the amount of support, the application method, etc., refer to <http://www.seeps.org/html/membership/TCsupport.html> (Sorry, Japanese only).

12. Contact Details:

If you have any queries, please contact the following:

<Regarding common themes, poster and organized sessions>

Shinji Kaneko, SEEPS 2019 program committee chair:
Graduate School for International Development and Cooperation, Hiroshima University, 1-5-1
Kagamiyama, Higashi-Hiroshima City, Hiroshima Prefecture, 739-8529, JAPAN
E-mail: seeps2019@seeps.org
TEL: +81-82-424-6916

<Any other general queries regarding the SEEPS 2019 annual convention:>

Daisuke Numata, SEEPS 2019 local organizing committee chair:
Faculty of Economics and Business Administration, Fukushima University,
1 Kanayagawa, Fukushima City, Fukushima Prefecture, 960-1296, JAPAN
E-mail: numata@econ.fukushima-u.ac.jp
TEL: +81-24-548-8423