

Society for Environmental Economics and Policy Studies  
2024 Graduate Student Research Grant Program  
Frequently Asked Questions and Answers

(1) Eligibility and Application Form Preparation

**Q1 I am a candidate for interview for the Research Fellowships for Young Scientists of JSPS (Japan Society for the Promotion of Science). Can I apply for this grant?**

You can apply for this grant if your appointment has not been confirmed at the time of application.

**Q2 Can master's degree students apply?**

Yes, you can apply. You must be a student member of our Society and have a Society membership number at the time of application submission.

**Question 3: Can graduate students entering in October, graduate students enrolled at an overseas university, and international students also apply?**

Yes, you can apply. You must be a student member of our Society and have a Society membership number at the time of application submission.

**Q4 My address or e-mail address has changed. What should I do?**

If you make any changes, please notify the conference secretariat (seeps-post@as.bunken.co.jp) of the change.

**Q5 Can I use figures and tables when preparing my application?**

You can use. All figures and tables must be given a title and an explanation in the application.

## (2) Handling of grants

### **Q6 Can the grant funds be transferred to a university account?**

In principle, you may not designate a financial institution account at your institution.

This research grant is a contract between the Society and the selected researcher (individual). Therefore, the grant money will be transferred to an account in a financial institution in the name of the individual researcher. Please check the regulations of your organization, and if you have difficulty in transferring the grant to an account in your own name, please contact the SEEPS Secretariat.

### **Q7: When can I use the research grant and for how long?**

It can be used after the transfer payment is received. The transfer is scheduled for the end of November.

The deadline for use is the date of report submission (26<sup>th</sup> September 2025). When submitting the report, you will be asked to submit receipts as well. If the total amount of receipts is less than the grant funds, the remaining amount must be refunded to SEEPS.

### **Q8 Can I make credit card payments when purchasing airline tickets and books over the Internet?**

No problem. Please print out the receipt or statement that appears at the time of payment, keep it as a voucher document, and submit it when submitting the report.

### **Q9 Can a "receipt" without a seal be accepted as a voucher document?**

“Receipts” without a seal can also be accepted as vouchers.

Whenever you make an expenditure, whether domestic or foreign, please receive receipts and keep them so that we can confirm when, for what, and how much you spent.

**Q10 In the application guidelines, it is stated that grant recipients are required to attend the speed talk at the following year's SEEPS conference and give a report. Can I pay for conference fee and travel expenses from the grant?**

It is possible to pay for conference fees and travel expenses from the grant.

But it is not possible to pay for the annual membership fees of SEEPS.

**Q11: Are there any cases where the grant will be cancelled or returned?**

If we find a grant recipient falls under following cases, the grant (adoption) will be cancelled. The grant already granted will be partially or fully returned. Unused grant funds must be returned.

- 1) When there is a false statement in the submitted documents.
- 2) When the grant funds are used for purposes other than the grant-funded research.
- 3) Failure to submit receipts and research reports.

**Q12 Can I extend the deadline for using the research grant?**

In principle, you cannot extend.